



სსიპ - ფინანსთა სამინისტროს აკადემია  
LEPL - THE ACADEMY OF THE MINISTRY OF FINANCE

# THE ACADEMY OF THE MINISTRY OF FINANCE



# MISSION

The mission of the Academy of the Ministry of Finance is to provide the highest standard of best business practice trainings for all segments of Georgian society.

Our purpose is to raise the level of professionalism within the Ministry of Finance as well as facilitating professionalism of human resource throughout Georgia.

We intend to contribute to the economic strength of society and function as a good corporate citizen on a national and regional level.





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In order to ensure that the mission is accomplished successfully The Academy of The Ministry of Finance of Georgia became a **ISO 9001:2015 Quality Management Certificate** holder which ensures that the projects and activities mentioned above are implemented according to international standards.

[www.mofacademy.ge](http://www.mofacademy.ge)



Become partner to state organizations in recruitment and professional development of the staff

Increase outreach to private companies and individuals to support compliance with tax and financial regulations

Strengthen professionalism of MOF employees

Raise awareness of Academy's role as a regional center of expertise in financial policies, law and practices.

OUR GOALS





# Main Training Directions



**FINANCE**



**BUDGETING**



**ACCOUNTING**



**TAX**



**AUDIT**



**MANAGEMENT**



**SOFT SKILLS**



**RECRUITMENT**



# Academic Affairs Management

- Analyzing Existing Demands and Needs;
- Problem Identification;
- The Most Effective and Relevant training programs

## Training Needs Analysis (TNA)

## Organizing Training

- Inviting Leading Trainer-Experts of the Particular Field;
- Training Needs Based Programs;
- Contemporary Adult Learning Based Methods

- Organizing High Level Training Materials;
- Theory + Practice Training Planning;
- Evaluation System;
- Certification

## Organizing Educational Processes

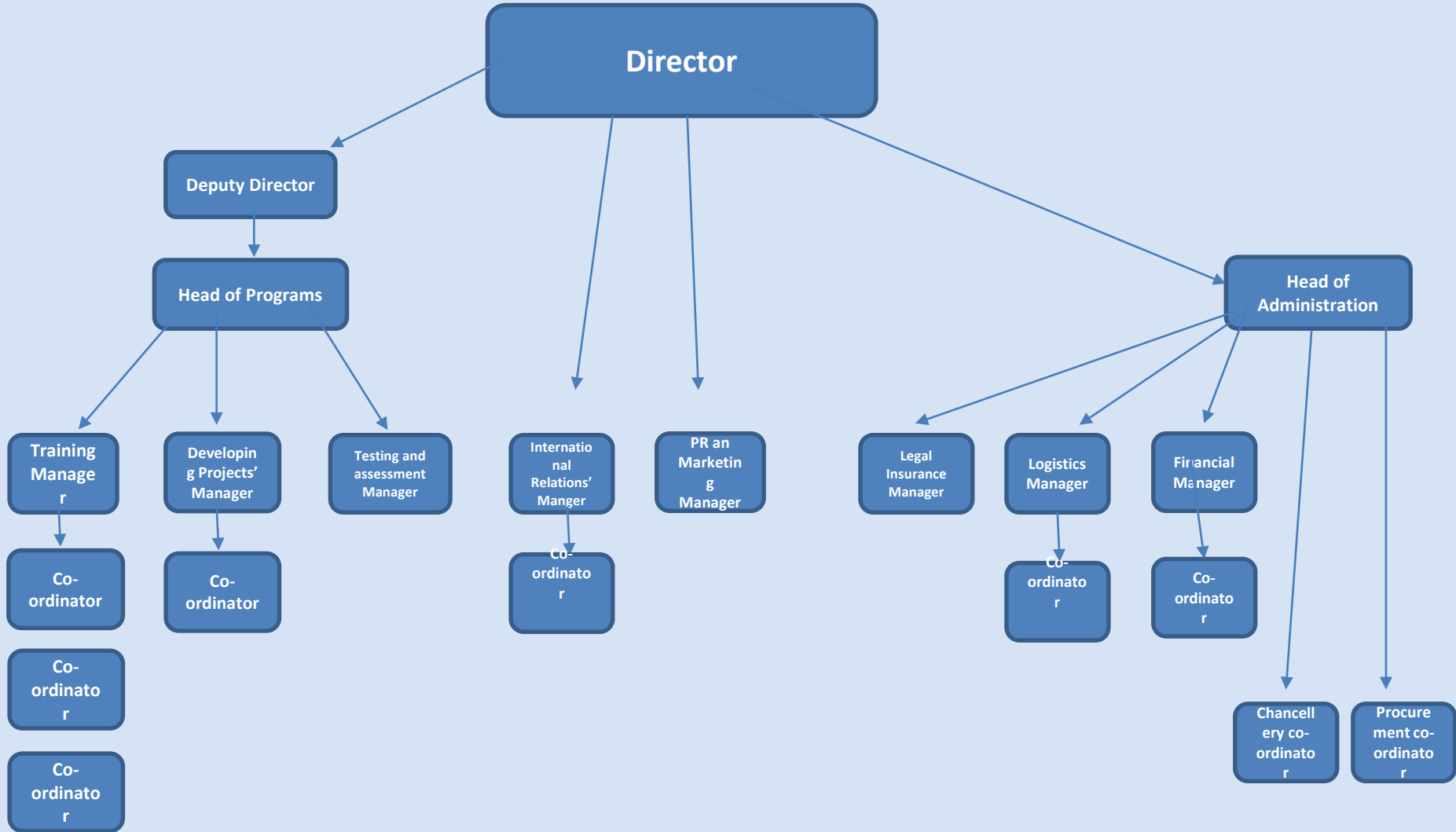
## Quality Control

- Permanent Control of the Training Course Quality;
- Discussing Trainee Presentations/job done by the trainee
- Final Evaluation of the Training Process





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01005001594

მიება

All needed information on a single card



სახელი: ნინო

გვარი: ლორთქიფანიძე

პირადი ნომერი: 01005001594

მიმართულება: მენეჯმენტი

პროგრამის დასახელება: პროექტების მართვა

ცპროგრამის აღწერა

დაწყების თარიღი: 12/24/2011;

დასრულების თარიღი: 12/26/2011;

სტატუსი: წარმატებით გაიარა;

მიღებული ქულა: 90 ;

 სერთიფიკატი

მიმართულება: ბუღალტერია

პროგრამის დასახელება: ბუღალტერიის ზოგადი კურსი

ცპროგრამის აღწერა

დაწყების თარიღი: 12/14/2011;

დასრულების თარიღი: 12/26/2011;

სტატუსი: გაიარა;

მიღებული ქულა: 76 ;

 სერთიფიკატი



**ELECTRONIC CERTIFICATE HAS ID AND SPECIAL INDIVIDUAL CODE OF THE USER. THE CERTIFICATE CONTRAINS ALL THE INFORMATION ABOUT THE TRAINING TAKEN BY THE**

**OWNER AND THE GRADES RECEIVED**



Using HR practices effectively and implementing correct management practices

Exclusive assessment and testing systems

Recommendation of the preferable candidates by the Academy

Selection of the new employees and the current employee skills assessment

Personal profile, professional skills development, motivation and creativity skills assessment and analysis





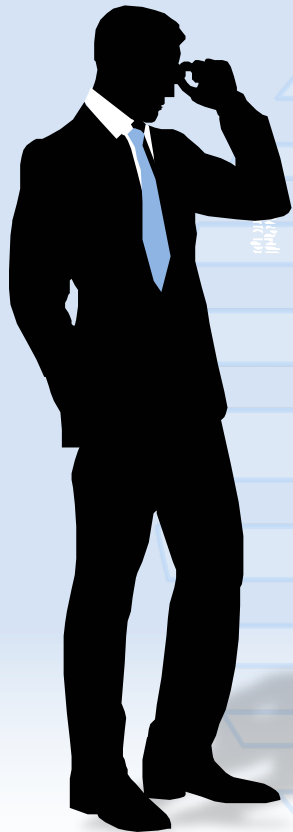


## Assessment Centre

Another important service which is offered by the academy is **professional and personal competence assessment of human resources**. The tools could be utilized for evaluating human resource competence both at **recruiting as well as later stages** of human resource development process. For the purpose, **academy owns all the necessary instruments so as to ensure highest quality service in this direction:**

- General Verbal and Quantifying Skills Assessment Tool
- IQ – GAMA; Non Verbal IQ Assessment Tool
- Attention span Measurement Tool
- Memory Diagnostics Tool
- Visual Comprehension Assessment Tool
- Critical Thinking Assessment Tool
- Professional Direction Selection Tool
- Personality Learning Tool of Minnesota







## International Educational Projects

The academy actively co-operates with **International Monetary Fund, Joint Vienna Institute, Ministry of Finance of The Kingdom of The Netherlands** as well as other financial institutions. The activities involve organization of specific training courses, seminars and workshops for Georgian and foreign delegates of related spheres several times a year. **The projects are led by international experts of financial and economic field.**

- ***International Monetary Fund Courses:***

In cooperation with Joint Vienna Institute (JVI) and International Monetary Fund (IMF), The Academy of The Ministry of Finance organizes up to six regional courses annually where representatives of Ministries of Finance, Ministries of Economy, and Central Banks of countries of Caucasus and Central Asia visit Tbilisi for a two week course led by top experts from IMF and JVI. Courses concern different macroeconomic topics.

- ***The Ministry of Finance of The Netherlands***

Within the Co-operation of The Ministry of Finance of The Netherlands and The Ministry of Finance of Georgia (based on the memorandum of understanding) workshops are organized for the of various Georgian state organizations where Dutch experience and expertise is shared aimed at harmonization of public delegates finance management issues.

- **GIZ**

Over 1500 persons have been trained in various directions



# International Cooperation

**IOM**

- International Organization for Migration

**IMF**

- International Monetary Fund

**SIDA**

- Swiss International Development Agency

**US Embassy**

- US Embassy in Georgia

**GIZ**

- German International Cooperation Society

**USAID**

- United States Agency for International Development

**World Bank**

- World Bank

**The Netherlands**

- The Ministry of Finance of Netherlands



# International Training Courses



IMF

- The first IMF regional course in Georgia
- Seven participant countries
- Presenting and sharing successful Georgian reforms
- Working experience with international level leading experts

- Project Budget: 880 000 Euros
- Project Length: 18 Month
- 4 components: a) Strategic Management, b) Capacity to design and deliver high quality training programmes, c) development of HRM, d) enhance the Quality Management of the Academy

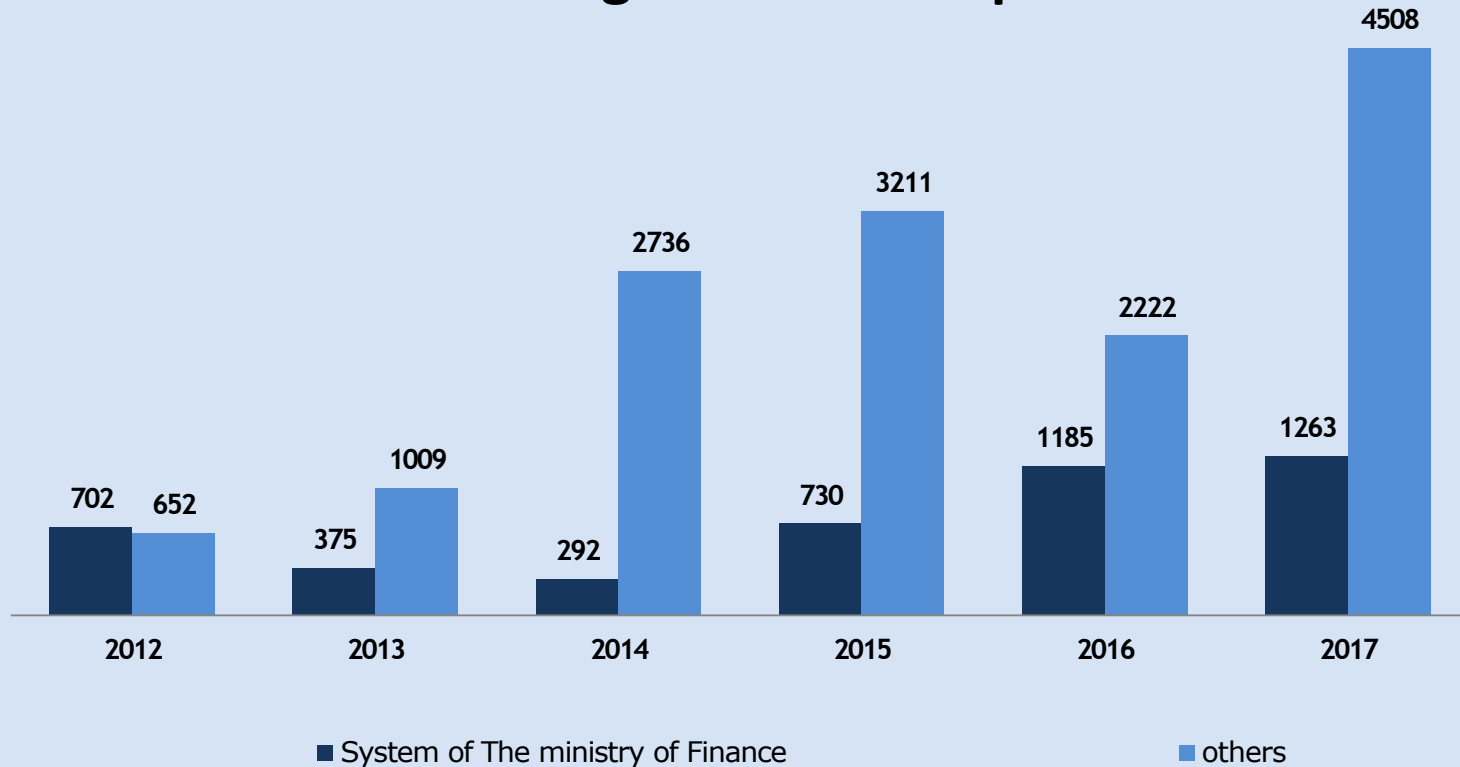
Twinning





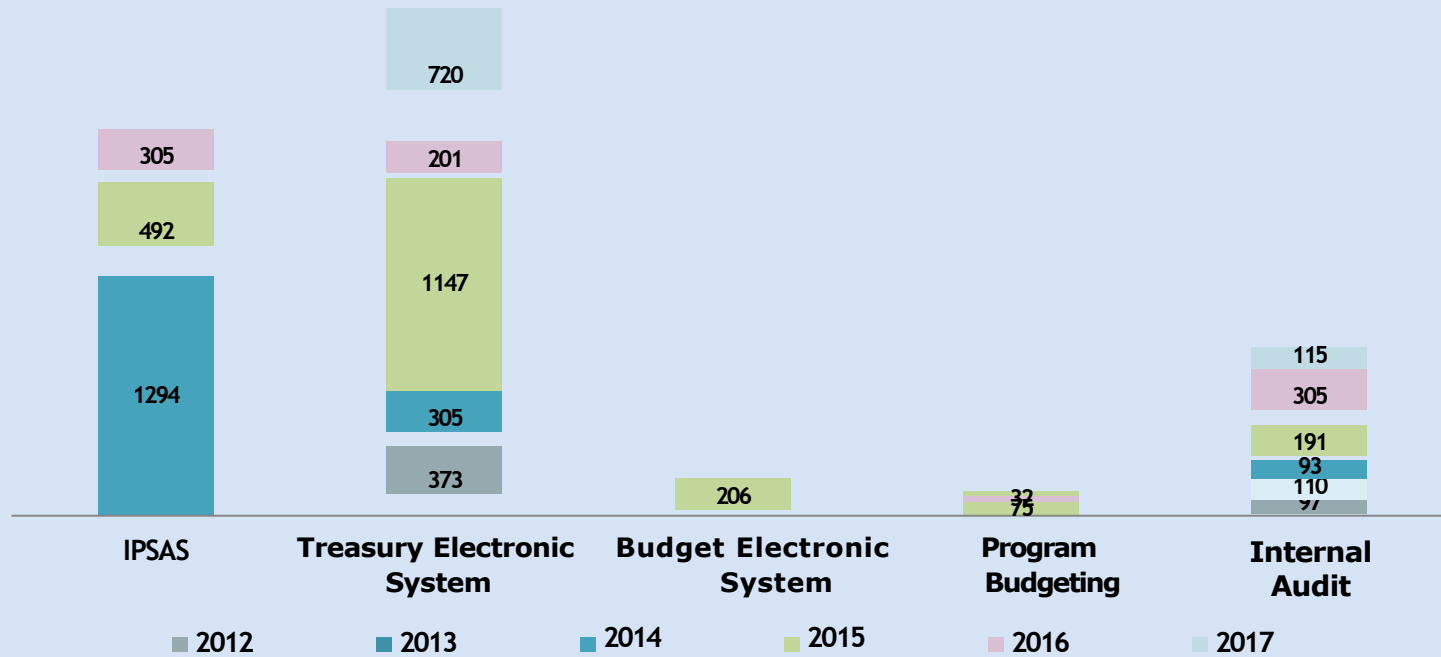


## Trainings and Workshops



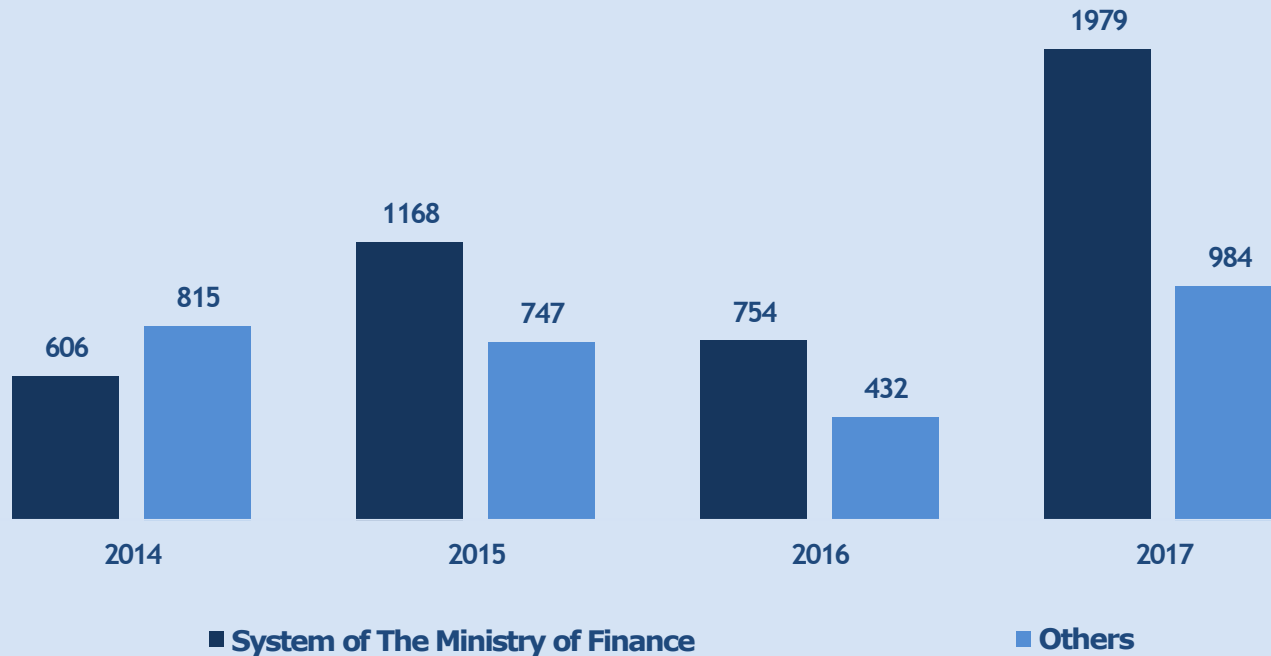


## Financial Policy and Reform Support



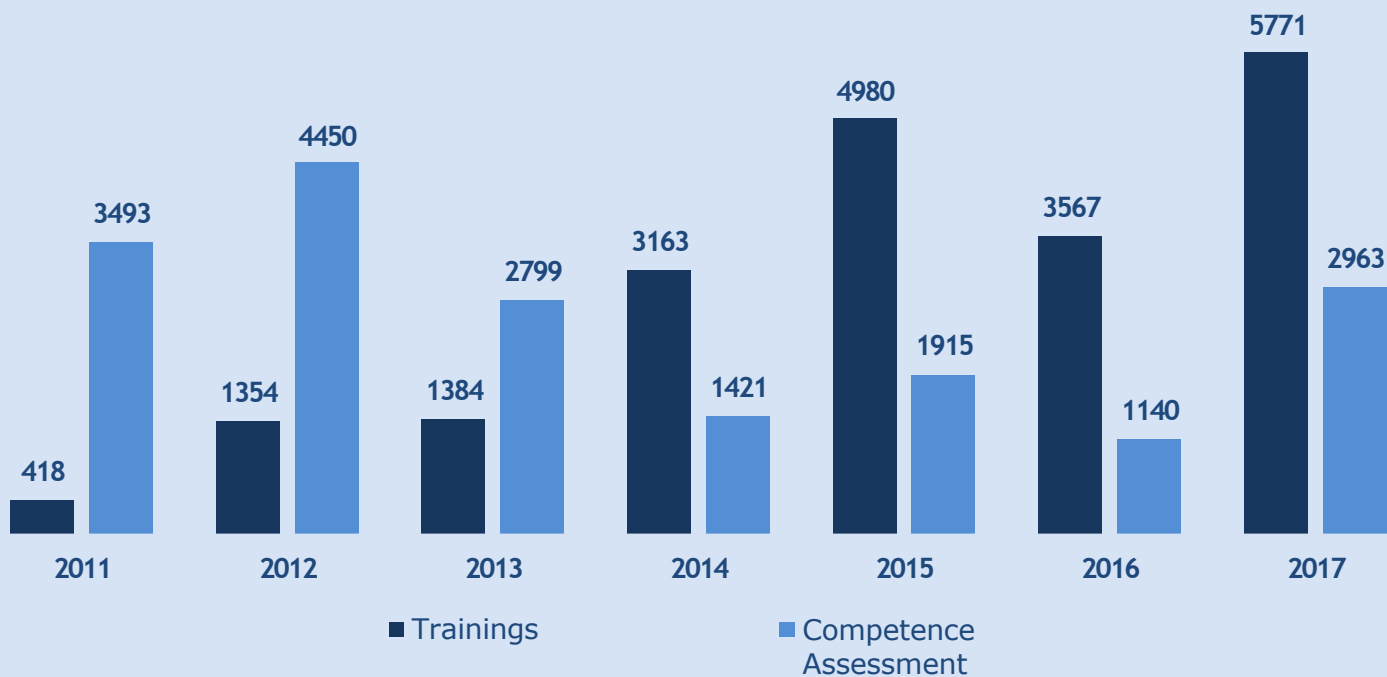


## Competence Assessment





## Number of People Served During our existence



201Since 2011, 20637 Listeners Have Participated in Our Trainings and 18181 peoples' competences have been tested.



- ❖ New educational space
- ❖ Educational complex equipped with ultramodern facilities
- ❖ Comfortable training environment

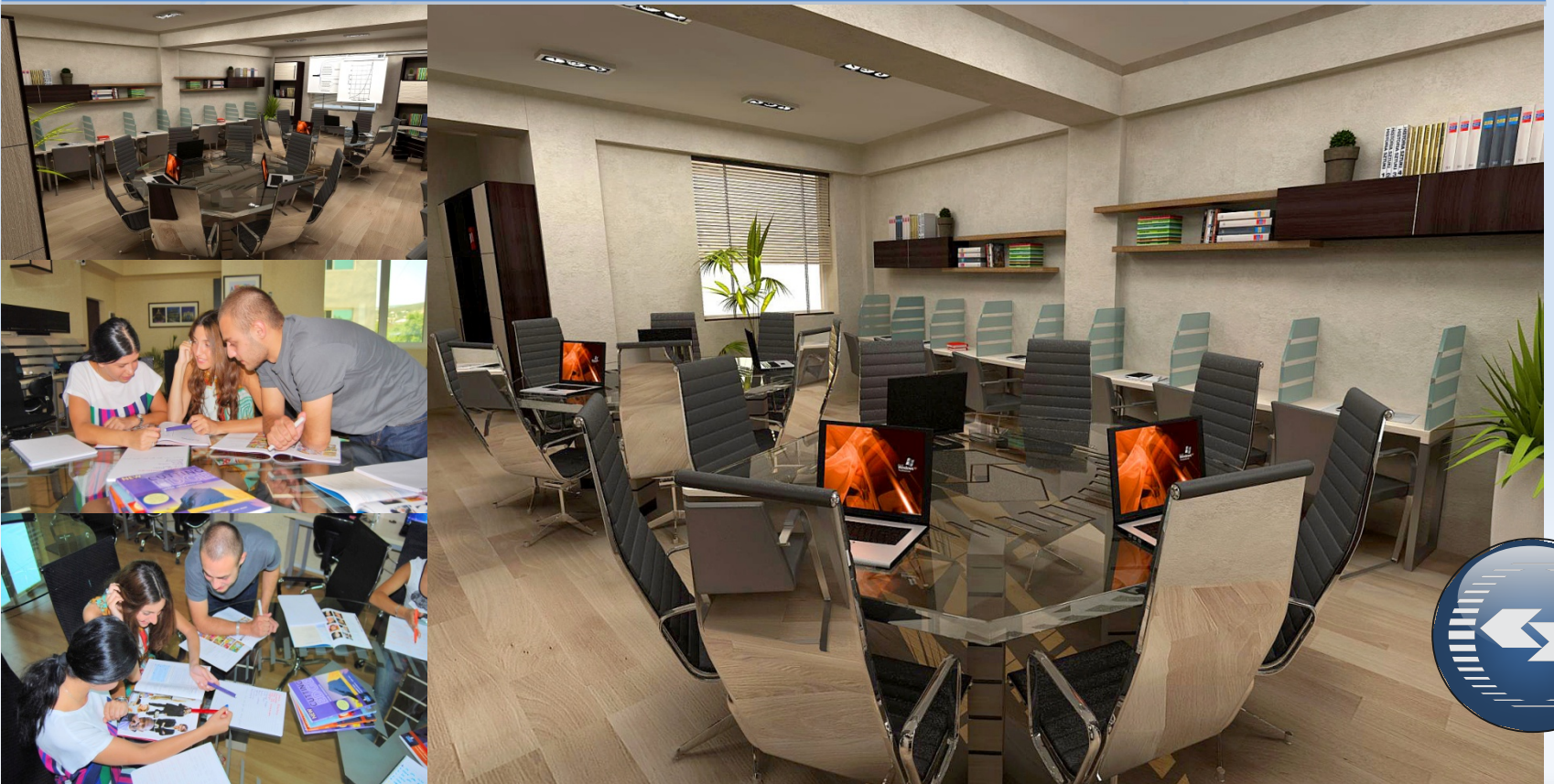
## Training Auditoriums





- ❖ Modern facilities for group and individual training processes
- ❖ Personal computers for all the trainees
- ❖ Comfortable training environment

## Language Center





- ❖ Enriched library
- ❖ New addition books in management and finances
- ❖ Comfortable training environment

## Academy Library





# Academy Infrastructure

- ❖ Ability to hold conferences and webinars
- ❖ Distantly connected 100 users from all over the world at the same time
- ❖ Ability to conduct international distance learning programs

## Conference room





## **Co-operation with Various Educational Organizations, Student Organizations and Professional Unions**

### **Student Related Projects**

- Accounting Fundamentals (state and Private) – (50 Students)
- Trainings Supported by G4G – Over 200 Persons Trained Since 2016

### **Joint Courses:**

- State Audit Institute
- NATO – Professional Development Program

### **Professional Unions:**

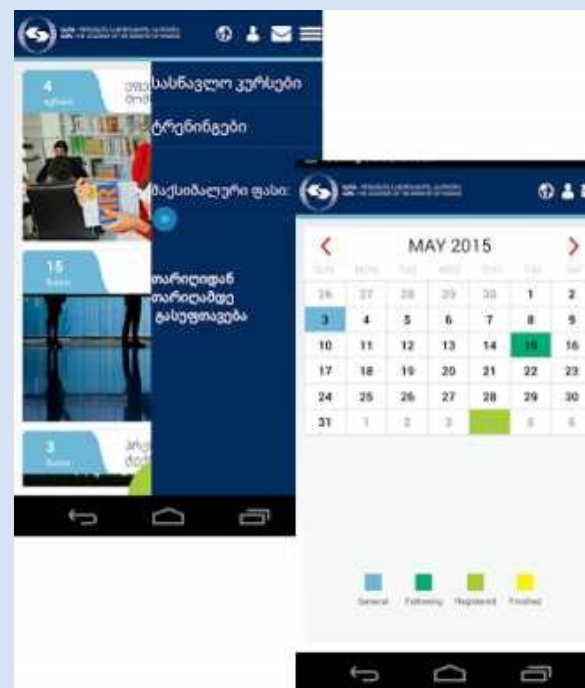
- Council of Businesswomen
- Council of Accountants
- Georgian Association of SME





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## Mobile Phone Application



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## Library

The screenshot shows the library's search interface. The search term is 'Accounting'. The results are displayed in a list format. The first result is 'College accounting. Chapters 1-28' by Kenneth A. Fields, published in 1993. The second result is 'Financial accounting' by Berneice E. Needles, published in 2007. The third result is 'Accounting and financial fundamentals for nonfinancial executives' by Rachel Rubin, published in 1997. The fourth result is 'Introduction to financial accounting : working papers'.

ავტორი	წიგნი	1.	
Fields, Edward	(2)	<b>College accounting. Chapters 1-28</b> <i>Author: Kenneth A.</i> Book ( : 1993 ) კატალიგის კატეგორია: კატეგორია 0 / 2 მხელ-ფატი	
Attili, Helen	(1)		
Randy, Gary	(1)		
Raier, Ralph	(1)		
Bergmann, Andrea	(1)		
თემატიკური	შედეგი	2.	
Accounting	(24)	<b>Financial accounting</b> <i>Needles, Berneice E.</i> Book ( : 2007 ) შენიშვნა: ISBN: 957-1-031-0 კატალიგის კატეგორია: კატეგორია 2 / 2 მხელ-ფატი	
Accounting	(17)		
Finance, Public	(7)	<b>Accounting and financial fundamentals for nonfinancial executives</b> <i>Rubin, Rachel. 1997.</i> Book ( : 1997 ) შენიშვნა: ISBN: 957-0241558 R 12 კატალიგის კატეგორია: კატეგორია 2 / 2 მხელ-ფატი	
Accounting, Public	(7)		
Accounting	(6)	<b>Introduction to financial accounting : working papers</b>	
სერვისის სახელი	შედეგი		კატალიგის კატეგორია: კატეგორია 2 / 2 მხელ-ფატი
Barron's business guides	(1)		
Cambridge studies in American literature and culture : 196	(1)		
Accounting	(1)		





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Academy Aims at meeting a growing need for professional development throughout Georgia



**Academy Branch in  
Batumi**



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**THANK YOU FOR ATTENTION**

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